



2024 Tucson Quilt Fiesta! VENDOR CONTRACT

Location: Pima County Fairgrounds, Old Pueblo Hall. 11300 S. Houghton Rd, Tucson AZ 85747

Dates: Feb 23-25, 2024

Hours: Fri-Sat 9am-5pm, Sun 10am-4pm

Vendor Setup: Thursday, Feb 22, starting at 8am

Expected Attendance: 3,000-4,000

Guild Responsibilities

The Tucson Quilters Guild will advertise the show to the best of its ability via the Tucson Quilters Guild website, social media, email blasts, printed advertising, posters, bookmarks, television, and billboards. The Guild will also provide artwork to Shops and Vendors to include in their own advertising campaigns.

All vendors will be listed in the Quilt Show Program which will include a vendor floor map.

The show will consist of 65,000 square feet of Show Quilts, Challenge Quilts, Raffle Quilt, Special Exhibits, Demonstrations, and Quilts for Sale, with 21,000 square feet for Vendors.

After-hours security will be provided for the show and vendor area. The Tucson Quilters Guild is not responsible for lost or stolen items, and Vendors are strongly encouraged to secure their booths at night by covering tables and displays and removing items of significant value. The Tucson Quilters Guild will not assume responsibility for, nor insure, Vendors' property against theft or destruction during or outside of show hours.

Vendors and their designated employees will be given unlimited free access to the Quilt Fiesta during show hours with provided vendor badges or business nametags. Owner's and employee's names must be designated on the vendor application and can be changed on Thursday, February 23rd when you check in, if needed.

Wifi is included.

3 walls of pipe and black drape (10' wide by 8' tall) are included. Half-height pipe and drape or other booth configurations are available upon request.

Electricity is included. However, if you'll be using an iron in your booth, please let us know in advance.

One Parking space and dashboard credential per single booth is included. Extra parking spaces are available for an additional charge (see below).

Overnight parking for Trailers and RVs is available at the RV Park at the Pima County Fairgrounds, space permitting. Call 520-762-8579 for rates and availability or visit the-rvpark.com.

The Tucson Quilters Guild reserves the right to refuse participation to a vendor at any time. The Guild also reserves the right to change a vendor's booth location if it is in the best interests of the show to do so.

Vendor Responsibilities

Check-In and Vendor Set Up begins at 8am, Thursday, February 22, 2024.

Two roll-up doors, along with multiple Fire Exit doors are available for Load-In and Load-Out. Access to the roll-up doors for both Load-In and Load-Out, will be pre-scheduled.

All vendors must be set up and ready to do business when the show opens at 9 am on Friday February 23, 2024.

Vendors will be admitted to the Exhibit Hall at 8 am on Friday and Saturday, and 9am on Sunday (1 hour before the show opens to the public.)

The Vendor or representative of the Vendor must be present in the booth at all times during show hours. The Tucson Quilters Guild Vendor Team members will be available to provide relief if needed.

Photography is allowed at the Quilt Fiesta. If photographs are not permitted in your Vendor booth, it is the responsibility of the Vendor to display an appropriate notice.

All valuables must be secured, and the vendor area vacated, 30 minutes after closing on Friday and Saturday. Vendors must remain open for business until closing of the show at 4 pm on Sunday.

Vendors are responsible for their own license and tax remittance. For questions about sales tax requirements, call the Arizona State Sales Tax office at (800) 634-6494.

Hooks and chains are encouraged for hanging displays. Pins are not allowed in the drape.

All vendor displays must be contained within their booth space.

The Exhibit Hall is not carpeted; vendors are encouraged to bring their own floor coverings.

Tables, table coverings, and chairs may be rented for an additional fee from Arizona Cine Equipment (520-623-8268).

Vendors are encouraged to bring extra lighting for their booth as the level of light varies throughout the hall.

Vendors may not sublet or share booth space with another vendor unless approved in writing by the Tucson Quilters Guild Vendor Committee.

Vendors may not raffle quilts or any other items at the Quilt Fiesta as this would be in direct competition to the Tucson Quilters Guild Opportunity Quilt.

Vendors are encouraged to advertise the show through their own means. The Guild reserves the right to stop advertising if it is found counterproductive to the wellbeing of the show.

No booth refunds will be made unless a suitable replacement is found.

Questions? Email us at tucsonquiltersguildvendors@gmail.com or call Jean Firestine at 520-490-7837.

GENERAL TERMS

Indemnification. Vendor agrees to indemnify and hold Tucson Quilters Guild harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Tucson Quilters Guild that results from the acts or omissions of the Vendor and/or Vendor's employees, Agents, or Representatives. Vendor shall be solely responsible for ensuring all applicable laws are followed and completed while selling and representing vendor's products and services at the Quilt Fiesta.

Force Majeure. If performance of this agreement or any obligation under the Agreement is prevented, restricted, or interfered with by causes beyond either party's reasonable control (Force Majeure), or if the party is unable to carry out its obligations and gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act of omission shall be deemed within the reasonable control of the party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

Arbitration. Any controversies or disputes arising out of or relating to this agreement shall be resolved by binding arbitration in accordance with the then-current Commercial Arbitration Rules of the American Arbitration Association.

Entire Agreement. This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This agreement supersedes any or prior written or oral agreements between the parties.

Amendment. This Agreement may be modified or amended in writing by the parties obligated under the amendment.

Governing Law. This agreement shall be construed in accordance with the laws of the State of Arizona.

Tucson Quilt Fiesta Vendor Booth Contract

Business Name: _____

Owner(s): _____

Street Address: _____

City & State: _____ Zip Code: _____

Phone: _____

E-mail: _____

Website: _____

Please describe your organization for the listing on the Tucson Quilters Guild website and other advertising.

Persons who will be staffing your booth*

*6 people maximum unless special arrangements are made.

Booth Space	(Multiple of) 10'x10' Booth	__ x \$370	\$
	Booth-And-A-Half (10' x 15')	\$555	\$
	Additional 3-Day Parking Pass	__ x \$12	\$

Advertising (Optional)	Business Card Size	\$80	\$
	½ Page (4"x5")	\$200	\$
	Full Page (8"x5")	\$350	\$
	Inside Front Cover (8"x5" Color)	\$450	\$
	Inside Back Cover (8"x5" Color)	\$450	\$
	Back Cover (8"x5" Color)	\$500	\$

	Parking Lot Shuttle Sponsorship	\$250	\$
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TOTAL: \$_____

Please indicate if you interested in conducting a 30-minute demonstration in a classroom:

Yes ☐

Remit Contract via:

Standard Mail	<p>Make Check Payable to: "Tucson Quilters Guild"</p> <p>Mail Check and Application to:</p> <p>Jean Firestine Tucson Quilt Fiesta 2024 Vendor Committee 5242 E. 7th St. Tucson, AZ 85711</p>
Email	<p>Send Application to: tucsonquiltersguildvendors@gmail.com</p> <p>An Electronic Invoice will be sent to your email address entered above.</p>

I have read the Vendor Contract and agree to adhere to the terms and conditions as set forth therein by the Tucson Quilters Guild, Inc.

Authorized Signature: _____

Title: _____ Date: _____