

Tucson Quilters' Guild  
Business Meeting  
April 1, 2015

Meeting called to order by Roberta Sipes at 9:30 a.m.

- 11 Board members present.
- 16 Committees represented.
- 1 additional member present.

**Attendees:**

**Board:** Betty Anderson, Kathy Barton, Sally Dickinson, Evelyn George, Connie German, Barbara Heiman, Mary Meserve, Elaine Romanelli, Roberta Sipes, Joan Swanson, Reilly Zoda

**Committee:** Colleen Babcock, Diane Bach, Mary Bazzano, Cathy Dargel, Judy Gilmartin, Marie Luongo, Christine McCollum, Marie Morris, Joey Nakagawa, Meg Silvern, Paulette Worman

**Members:** Alice Wilder

**Visitors:** None

**Secretary:** Barbara Heiman

- Barbara Heiman distributed the finalized minutes on March 29, 2015. Connie German moved to approve the minutes. The motion was seconded by Reilly Zoda and passed.

**Treasurer:** Kathy Barton

- Kathy Barton reported total assets of approximately \$227,000. (Details in appendix.) Connie German moved to approve the report. The motion was seconded by Sally Dickinson and passed.
- Kathy also noted several cases where budget changes are needed. First, the tax professional fees are \$600 for the upcoming tax submittal and, when the fiscal year is changed, the fees for the short year tax preparation will be \$300. Second, storage unit fees are more that was included in the budget. In particular, the storage unit fees for Quilting for Others exhausts their entire budget. Fees for the Guild unit are larger than anticipated. Finally, the budget was written for a 12-month year. With a probable change in fiscal year, the budget needs to be re-visited to account for the extra months. The final consensus of the meeting was to accept short term budget overages and to re-visit the budget once the fiscal year has been formally changed.
- Christine McCollum volunteered to research other storage facilities to see if facilities meeting our needs, but with lower rental fees, can be identified.
- Joan Swanson had some questions regarding expenses related to new raffle quilts (in particular, the 2017 raffle quilt). It was agreed that these expenses will be managed by the Quilt Show committee. Kathy

Barton explained to Colleen Babcock the budget item for the 2017 raffle quilt.

- Sally Dickinson moved that every elected board member and committee chairman receive the treasurer's report via e-mail, instead of the current more limited distribution. The motion was seconded by Joan Swanson and passed.

**Vice President/By-Laws:** Elaine Romanelli

- No report this month.

**Endowment/Donations:** Sally Dickinson

- Sally asked if she could write a newsletter article asking for volunteers to serve on an Endowments Committee. The consensus was that this was a good idea and a few meeting participants indicated willingness to serve on this committee.

**Quilt Show:** Joan Swanson / Betty Anderson

- Volunteers are still needed for open positions.
- Barbara Heiman reported that the Guild received a thank-you letter from Mobile Meals of Tucson, the recipient of the proceeds from the 2015 Small Quilt Auction. The letter will be shared with members at the April meetings.

**Membership:** Mary Meserve

- Mary announced that there are 345 members entered into the database, including 46 new members. There are several more members that have not yet been entered.

**Programs:** Connie German / Reilly Zoda

- Maria Elkins will be here in April, with a Thursday workshop only.
- Sign-ups are now open for the 2-day Rob Appell workshop in September. The workshop is the Twizzleman Project emphasizing a free style approach to quilting and machine quilting.

**Members-at-large:** Laurie Mullins / Evelyn George

- No report from either member-at-large. Evelyn will introduce herself in the member-at-large role at the April day meeting.

**Bears:** Christine McCollum / Marie Luongo

- Bears are doing great.

**Bees:** Laurie Mullins

- No report.

**Pattern of the Month:** Evelyn George

- This month's pattern is Improv Slice, a technique that starts with squares, stacking, slicing and playing.
- Roberta Sipes noted that she has been asked for the definition of the 2016 President's Challenge. Sally Dickinson suggested "Favorite Book" or "Favorite Song" as potential challenges. These are only possibilities and final choice is up to the president.

**Corresponding Secretary:** Mary Meserve

- Mary Meserve reported that a previous Guild member, Susan Anderson, is now in hospice care and that a card from the Guild will be sent.

**Education:** Open

- The position is still open.

**Finance Committee:** Marie Morris

- No report.

**Guild Pins:** Diane Bach / Janet Rupp

- Diane Bach announced that new pins have been received and will be sold at the Guild meetings, starting in April. Connie German offered to sell the pins at the Programs table if needed.

**Historian:** Cathy Dargel

- No report.

**Holiday Blocks:** Judy Gilmartin / Colleen Babcock

- Judy Gilmartin asked where the ribbon tails for the Holiday Block winners come from since she has no budget. Kathy Barton noted that these are produced with all other show ribbons and they will be available for Holiday Blocks.
- Judy noted that she would like more participation in the Holiday Block challenge, but the quality of the entries being received is excellent--creative and well-made. Also, at the December meetings, the block exchange will occur early in the meeting so the blocks can be displayed during the meal.

**Five Year Planning:** Cathy Dargel

- This month's report addressed declining Guild membership. There has been a loss of 172 members in the past 5 years. Since we add 30-50 new members each year, this represents a serious problem with member retention. Based on the member survey, the committee has made suggestions to the President, Programs and Membership designed to reverse the trend of dissatisfied members who fail to renew.
- The result of failing to maintain our membership is reduced income. This combined with reduced Quilt Show income makes it harder to balance the budget each year. In the future, there might be a need to reduce the number of meetings or some other measure to reduce expenses for a balanced budget.
- Last month, the committee asked the Board to insist that the Library respond to their request for information. While Library agreed with this request, no information has been received. One immediate problem is that the library represents a sizable Guild asset that is not listed on the books nor on the tax returns. In addition, the library list is 6 years out of date meaning no books have been added into library in 6 years despite purchases and gifts. Kathy Barton agreed to talk with Library insisting that this information be compiled for tax purposes.

**Hospitality:** Christine McCollum/Marie Luongo

- Hospitality is great.

**Library:** Donata Pfisterer /Kathryn Wald

- No report.

**Newsletter:** Joey Nakagawa

- Joey Nakagawa noted that the due date for May articles is Wednesday, April 15, 2015.
- Joey has found a less expensive way to print Newsletter copies and will print fewer copies so she will stay well within her budget. It was agreed that members need to be reminded that they can get hard copies of the Newsletters by providing a self-addressed, stamped envelope for each month. They should not count on picking up a copy at the meetings.
- Joey reported that she had received a letter from Thumb Butte Quilter's Guild in Prescott asking her to announce their upcoming May Quilt Show in our Newsletter and asked if this was OK. The group recommended that she do this but request *quid pro quo*; namely, that they announce Quilt Fiesta! later this year in their Newsletter. There was also a suggestion that a calendar of upcoming events (for example, quilt shows within the state) might be a good addition to the Newsletter.

**Nominations:** Reilly Zoda

- No report.

**Organizations:**

- NQA- Mary Meserve – Mary is investigating how to be recognized by the NQA as the Guild spokesperson..
- AZ Quilters' Hall of Fame- Cathy Dargel – Nominations are welcomed for membership in the Hall of Fame and for Shop of the Year. Information is available on the website. Cathy is willing to help with the forms, if needed.
- Quilt for A Cause- Evelyn George – The organization had a successful booth at the Green Valley Quilt Show. Evelyn was particularly pleased to report that several bees are working on project(s) for QFAC. They have received about 100 quilts for the 2016 auction so far. They would particularly like to receive more wall-sized quilts for hanging around the community. Larger quilts for the auction are also welcome.

Sally Dickinson moved that the remaining 2015 Raffle Quilt patterns be donated to QFAC so they can sell them. The motion was seconded by Marie Morris and passed.

Discussion followed regarding future Raffle Quilt patterns. Since this was not a money-making proposition for the Guild, the group recommended that patterns not be produced and sold for 2017 raffle quilts and beyond. For 2016, if Terry Gallegos has already written a pattern, then we should produce and sell them; otherwise, not.

**Quilt-a-thon:** Paulette Worman

- Paulette has contacted Sr. Jose Women's Center. They would be delighted with 10 larger quilts and 10 child-size quilts. She has also communicated with Diamond Children's at UMC. They could use quilts for 80 beds. At present, these will be the charities for our August Quilt-a-thon.

**Quilting for Others:** Mary Bazzano

- Kathy Barton reported that, according to our tax professional, we can sell donated fabric and other stuff to our members. Discussion was held regarding ways of selling some of the excess fabric recently donated to Quilting for Others, especially fabric that might not be suitable for children's quilts for the Quilt-a-thon. Christine McCollum volunteered to get some of this excess packaged for sale. The proceeds would be used for the Quilt-a-thon, possibly to purchase juvenile and bright fabrics.

**Raffle Quilts:** Terry Gallegos / Colleen Babcock

- 2016- No report
- 2017- Colleen Babcock reported that kits will be distributed starting at the April meetings.

**Public Record Keeper:** Open

- No report.

**Website:** Meg Silvern

- Meg needs confirmation on the president's e-mail. Roberta agreed to respond.
- Meg noted that she will be unavailable to update the website for a few days this month.
- Finally, an e-mail will be sent to all members reminding them that the Tuesday night meeting will be on the *first* Tuesday of April.

**Old Business:**

- A letter was received from Bonnie Frisch of the Faculty Women's Club of the University of Arizona thanking the Guild for their support in allowing raffle quilt tickets to be sold at Guild meetings and for our member's support in purchasing the tickets.
- Evelyn George reminded the group that the drawing for a QFAC raffle quilt will be held at the April 8 (Wednesday) meeting. She would like to hold the drawing after the break so tickets can continue to be sold during the break. This was acceptable to the group.

**New Business:**

- Colleen Babcock displayed a raffle quilt top with proceeds going to Sr. Jose Women's Center. She requested permission to sell tickets at the May Guild meetings with pricing set at \$1 per ticket or \$5 for 6 tickets. She thanked the Guild for their 2014 support. They raised approximately \$1200 from raffle quilt sales, with approximately 1/4 of the proceeds from the Guild meeting sales. Kathy Barton moved to allow these ticket sales in May. The motion was seconded by Cathy Dargel and passed.
- Christine McCollum will have sample tote bags at our next meeting. She has been able to get high quality, lined canvas bags for \$2.07 each. The art work has been donated and printing costs should be minimal. With Board consensus, she is thinking of ordering approximately 250 bags and selling them for \$5 each. Discussion ensued regarding the appropriate price point with some arguing for

\$10 pricing. In response to Christine's question about how to pay for the initial order, it was noted that money has already been budgeted under "Merchandise" for bags.

There being no further business, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Barbara Heiman, Secretary

**Attachment 1: Treasurer's Report, Current Month**

03/03/15

**Balance Sheet**

Accrual Basis

As of March 3 2015

**ASSETS**

Current Assets

Checking/Savings

Checking Account	\$49,005.82
Savings Account	\$40,249.45
Petty Cash	\$100.00
Checking 2 Cr CD	<u>\$25.00</u>
Total Checking/Savings	\$89,380.27

Other Current Assets

State Farm Restricted B F	\$30,610.05
S.Farm Unrestricted B F	\$107,555.08
Total Other Current Assets	<u>\$138,165.13</u>
Total Current Assets	\$227,545.40