

Tucson Quilters' Guild
Business Meeting
February 4, 2015

Meeting called to order by Reilly Zoda at 9:31 a.m.

- 12 Board members present.
- 15 Committees represented.
- 6 additional members present.

Attendees:

Board: Kathy Barton, Sally Dickinson, Connie German, Kathy Harris, Barbara Heiman, Dave Kuskulis, Mary Meserve, Marie Morris, Janet Rupp, Roberta Sipes, Joan Swanson, Reilly Zoda

Committee: Diane Bach, Mary Bazzano, Cathy Dargel, Evelyn George, Marie Luongo, Ruth Martin, Christine McCollum, Joey Nakagawa, Meg Silvern

Members: Betty Anderson, Colleen Babcock, Kay Hendricks, Laurie Mullins, Alice Wilder, Paulette Worman

Visitors: None

Reilly Zoda welcomed new member Paulette Worman who joined at the show and is anxious to become involved in the Guild.

Secretary: Barbara Heiman

- Barbara Heiman distributed the finalized minutes on February 3, 2015. Cathy Dargel moved to approve the minutes. The motion was seconded by Kathy Harris and passed.

Treasurer: Kathy Barton

- Kathy Barton reported total assets of approximately \$227,000. This is down from last month, but all quilt show proceeds are not yet deposited. (Details in appendix.)
- At the January business meeting, there were questions about the status of our State Farm bond funds. Kathy Barton reported that during the last calendar year, the funds had positive gains--\$3444 in reinvested dividends and capital gains and \$2176 in positive market fluctuation.
- There were questions regarding the reports sent out by e-mail, particularly regarding Quilt Fiesta! income. Kathy noted that they were still trying to reconcile all income--assigning income to the various categories (membership, DVD sales, Small Quilt Auction) and determining how much of the credit card fees should be attributed to each category.
- Ruth Martin moved to approve the treasurer's report. The motion was seconded by Janet Rupp and passed.

Vice President/By-Laws: Sally Dickinson

- No report.

Endowment/Donations: Marie Morris

- No report.

Quilt Show: Dave Kuskulis/Joan Swanson

- The Quilt Fiesta! attendance for 2015 was 4080, compared with 4284 for 2015. Final accounting is still in work.
- We have a contract for 2016. The TCC wants all documents returned with the first deposit by February 17. Joan reported that the documents would be sent on schedule, but the deposit will have to wait until March 1 (our new fiscal year).
- Joan provided a breakdown of sales, fees, etc. for 2014 versus 2015. They are as follows:

	2015	2014
Ticket Sales	\$35919	\$37647
Ticket Office Fees	\$1795.95	~\$1200
Rental	\$7026	\$14052
Ticket Printing	\$610.05	\$642.60
Credit Charges	\$144.30	\$203.40
Police Security	0	\$953.20
(Used TCC security this year at no additional charge)		
Ushers	\$1916.26	\$1673
Vendor Parking	\$2036	\$1872

(This year, 114 passes. More were needed and the 1-day

member passes

were handed out to cover.)

Vendor Food	\$365	0
-------------	-------	---

(There were charges last year but from different group than

TCC.)

Guild Parking	0	\$1720
---------------	---	--------

(See notes above. 112 passes were given out at the January

meetings and

115 were used.)

Drapes, Chairs, etc.	0	\$174.72
----------------------	---	----------

(Note that skinny tables used by SQA have been delivered in

prior years

without covers or skirts. This year, they came covered,

possibly

explaining charges. These charges can be reduced next year

by getting

"naked" tables and letting the SQA committee supply their

own covers.)

- Joan, along with others, were very complimentary about the new TCC management. They were very cooperative, easy to reach during setup and the show, kept the hall and restrooms clean, and provided free coffee for Wednesday setup.

- Sally Dickinson noted that the new food service management was not forthcoming about which vendors would be there and this created a problem with some vendors. In particular, the cotton candy vendors were asked not to serve cotton candy. Had this information been known before the show, it could have been handled more easily before the vendors showed up with their trucks and equipment.

Membership: Mary Meserve

- Mary announced that she has membership renewal forms.
- There were 82 members signed up during the show. (No breakdown as to new versus renewing members.)

Programs: Connie German/Janet Rupp

- A reminder was given that the February 2015 workshops will be held at La Quinta on Alvernon since the church is unavailable.
- The March workshops are almost full.
- Janet reported that she is resigning and has found her replacement. She expressed her thanks to the board and membership, with special callouts to Meg Silvern and Joey Nakagawa for their support. The 2016 speakers are ones that have been suggested by the membership and Janet hopes that they prove interesting.

Members-at-large: Kathy Harris/Roberta Sipes

- Roberta reported that, during the show, a member reported having problems with the quilt entry deadline, almost missing it on the form. Colleen Babcock noted that the judging committee discussed this and will try to address it in the future.
- Roberta also noted a compliment during the show from a non-guild quilter on the variety of the quilt styles entered in the show. She commented that it was one of the best shows she's seen.
- Dave Kuskulis shared a lovely letter the Tami Graeber, best of show winner.

Five Year Planning: Cathy Dargel

- Kathy Harris has a graph of the survey results which will be sent to Meg Silvern for loading onto the website.
- She also noted that collecting all of the comments into a useable form is in process. When completed, that will be brought to the board for recommendations on how to distribute.

Bears: Christine McCollum

- Christine announced that they will re-start in March.
- She also shared a thank you card from MDA signed by recipients of the bears.

Bees: Ruth Martin

- Laurie Mullins will be Ruth's replacement.

Pattern of the Month: Evelyn George

- This month's pattern is the Sunflower Block. Dr. Diana Sammataro, bee researcher and current Guild member, has asked us to partner with the Champlain Valley Quilt Guild in Vermont to make sunflower blocks. The blocks will be made into a quilt which will be used as a fundraiser to help establish a beekeeping center in an Ethiopian village. Blocks can be turned in at the February meetings or can be mailed after the meetings (March 3 deadline). Mailing instructions are in the February newsletter.

Corresponding Secretary: Mary Meserve

- No report

Education: Open

- Rachel Roberts is moving and a replacement for this committee is needed. Evelyn George noted that she can help the new person with teaching patterns suitable for school and other groups.

Finance Committee: Marie Morris

- The budget meeting is scheduled on Feb 19 at 9:30 a.m. The meeting will be held at Grace Pointe church, 5455 S. Westover (south of Mission and Ajo). Any member is welcome to attend this meeting, although only the Finance committee chair and treasurer are required attendees.
- Any requests for increased budgets need to be sent in before this meeting with justification for the increase.
- Note that the budget categories have changed a little. Kathy Barton will send out the new categories to the Board.

Guild Pins: Diane Bach / Janet Rupp

- Pins available for sale at the show were sold out.
- Joan Swanson asked for permission to re-order 250 more pins. (250 is the minimum number that must be ordered for our price point.) Mary Meserve moved that 250 new pins be purchased using profits from past sales. The motion was seconded by Mary Bazzano and passed.

Historian: Cathy Dargel

- No report.

Holiday Blocks: Judy Gilmartin / Colleen Babcock

- Colleen Babcock will assist Judy this year, replacing Pat Nelson.

Hospitality: Christine McCollum/Marie Luongo

- No report.

Library: Donata Pfisterer /Kathryn Wald

- No report.

Newsletter: Joey Nakagawa

- Joey noted that the due date for March articles is Wednesday, February 18, 2015.

Organizations:

- NQA- Open – No report
- AZ Quilters' Hall of Fame- Cathy Dargel – Nomination forms are available on the website for inductees into the Hall of Fame and for Quilt Shop of the Year. Thanks to the Guild for the booth space provided at the show for AZ Quilters' Hall of Fame.
- Quilt for A Cause- Evelyn George – The booth at the show made approximately \$1500. Two small quilts were sold plus boutique items and patterns. QFAC will be accepting quilts at Guild meetings for their next auction. This auction is planned for October 2016, but no specific date has been set. Currently, 60-70 quilts have been donated and the goal is 300-400 by the time of the auction.

Quilt-a-thon: Open

- A new chair is still needed for next year's Quilt-a-thon. Evelyn volunteered to help the new chair with patterns. Paulette Worman is considering this job.

Quilting for Others: Mary Bazzano

- No activity.

Raffle Quilts: Terry Gallegos / Open

- 2016- Joan will contact Terry for a status on the quilt's completion.

- 2017- A lead is needed for making the quilt.

Public Record Keeper: Kathy Harris

- Kathy's records have been lost on her laptop. She will see if they can be recovered and will send out e-mail with a request for recovery of the information, in case the records are irretrievably lost.
- A new record keeper is needed as Kathy is resigning.

Website: Meg Silvern

- No report.

Nominations: Reilly Zoda

- Reilly will prepare ballots for the election next week.
- The following slate of officers will be put up for voting:

Full 2-year terms	
President	Robertta Sipes
Vice President	Elaine Romanelli
Endowment	Sally Dickinson
Quilt Show	Betty Anderson
Night Member at Large	Laurie Mullins
1-year terms to replace board members who are resigning	

from their

current position	
Programs	Reilly Zoda
Day Member at Large	Evelyn George

Old Business:

- None

New Business:

- Small Quilt Auction
 - Barbara Heiman reported expected income from the SQA at \$2815, not accounting for credit card fees. Discussion ensued over the appropriate amount of to be sent to Mobile Meals of Tucson.
 - Marie Morris moved that the SQA funds (expenses and income) be transferred from Endowments back to the Quilt Show committee. The motion was seconded by Cathy Dargel and passed, with 2 dissenting votes.
 - Marie Morris then moved that, once quilt show books are balanced, any unaccounted quilt show funds be assigned to the Small Quilt Auction and the revenue given to Mobile

Meals of Tucson. The motion was seconded by Kathy Barton and passed.

- Bee Keeper Job Description
 - Ruth Martin noted that she has had questions about the statement in her job description that said that the Guild provided liability insurance for any of their sponsored bees and that, as a result, all bee members must also be Guild members. The statement about liability insurance is false. Ruth has prepared a new job description which excludes this erroneous statement and will send to Meg Silvern for posting.
- Habitat for Humanity
 - Sally Dickinson reported that she and Reilly Zoda (at a minimum) had received correspondence from Habitat for Humanity looking for quilts to support their predicted 17 home dedications this year, the first in April.
 - Reilly noted that she had been in contact with the organization. They are not looking for any particular sizes or numbers of quilts but would appreciate whatever we can provide. Mary Bazzano noted that she would see what we can do.
- Guild tote bags
 - Christine McCollum reported great success in getting rid of old tote bags at the Quilt Fiesta! that have been in storage. She would like to investigate the possibility of getting new ones. The group was supportive.

Meeting Adjourned at: 11:05 a.m.

Respectfully submitted,

Barbara Heiman, Secretary

Attachment 1: Treasurer's Report, Current Month

05/30/14

Balance Sheet

Accrual Basis

As of Dec 2, 2014

ASSETS

Current Assets

Checking/Savings

Checking Account \$49,162.38

Savings Account \$40,248.15

Petty Cash \$100.00

Checking 2 Cr CD \$25.00

Total Checking/Savings \$89,535.53

Other Current Assets

State Farm Restricted B F \$30,610.05

S.Farm Unrestricted B F \$107,555.08Total Other Current Assets \$138,165.13

Total Current Assets \$227,700.66