

Tucson Quilters Guild
Business Meeting
August 6, 2014

The meeting was called to order by President Reilly Zoda at 9:30 a.m.

- 8 Board members present
- 12 Committee Chairs present representing 15 committees/organizations
- 2 Members present
- 0 Guests

Attendees: Colleen Babcock, Kathy Barton, Mary Bazzano, Cathy M. Dargel, Sally Dickinson, Evelyn George, Kathy Harris, Kay Hendricks, Dave Kuskulis, Marie Luongo, Ruth Martin, Mary Meserve, Marie Morris, Meg Silvern, Joan Swanson, Alice Wilder, Paula Zidel, Reilly Zoda

Secretary: Ruth Martin distributed the minutes of the June 28, 2014 meeting via email on July 16, 2014. A motion to approve the minutes was made by Kathy Harris and seconded by Joan Swanson. Motion passed.

Treasurer: Kathy Barton presented the treasurer's report. Assets are \$198,579.71. All accounts balanced. Statements are appended to these minutes. Kathy informed the Board that our tax accountant is having surgery and will be unavailable for a while. Kathy met with State Farm agent Tracy Mitchell to discuss the Guild's insurance policies and State Farm bond funds. The bond funds earn approximately 2% and are best held for emergencies. Mr. Mitchell is comfortable that the Guild is carrying appropriate insurances. Kathy checked this information with her own agent and believes we are getting a competitive rate. The accounts have been consolidated in QuickBooks and are now numbered according to the Generally Accepted Accounting Principles. The Quilt Show is listed as a separate account as it is "annual income" whereas other income lines are "ongoing".

Kathy will be on vacation through the September and October meetings. Cathy Dargel will serve in an acting capacity during Kathy Barton's absence.

Colleen Babcock moved to accept the treasurer's report as presented. Kathy Harris seconded. Motion passed.

Vice President/By-Laws: Sally Dickinson

No Report other than a request to correct her email address on the Board contact sheet.

Endowment/Donations: Marie Morris

No Report

Quilt Show: Dave Kuskulis/Joan Swanson

No Report

Membership: Mary Meserve

Mary reported a current membership of 670 with 78 new members so far this year.

Programs: Connie German/Janet Rupp

Kathy Barton reported that the second workshop in October was cancelled.

Members-at-large: Kathy Harris/Roberta Sipes

No report

Bears: Christine McCollum/Marie Luongo

Marie reported that they are awaiting the return of the bears.

Bees: Ruth Martin

No Report

Corresponding Secretary: Mary Meserve

Mary reported that it has been a difficult month. Members Odie Mae Elliott and Dorothy Lee and former member Sheila Pattison passed away. Judith Yager's husband (Kenci Lewis' father), Vivian Streeter's and Carolyn LaRue's husbands passed away. Donata Pfisterer and Wanda Pinter are ill. Cathy Dargel will write a newsletter article about Odie Mae and Dorothy.

Education: Rachel Roberts

No Report

Finance: Marie Morris

No Report

Guild Pins: Joan Swanson/Colleen Babcock

Joan reported 14 pins sold and announced that Diane Bach will be handling night meeting sales and Janet Rupp the day meeting sales henceforth.

Historian: Cathy Dargel

No Report

Holiday Blocks: Pat Nelson/Judy Gilmartin

Pat resigned due to family obligations. Judy will return to Tucson by November and is seeking someone to take over. Reilly commented on the need to continue to remind members both in the newsletter and at meetings to make their holiday blocks.

Hospitality: Christine McCollum/Marie Luongo

The Hospitality committee is ready for next week's Quilt-a-thon.

Library: Donata Pfisterer/Kathryn Wald

Reilly reported that Kathryn is "putting the Library back together" as the new flooring is now completed. The Library Committee plans a Used Book Sale in September.

Kathy Harris motioned that the Board request a complete list of materials, both new and existing, by author from the librarians. Sally Dickinson seconded. Motion passed.

Newsletter: Joey Nakagawa

Reilly reported that the due date for September articles is August 20, 2014.

Nominations: Reilly Zoda

Reilly reported she will be writing brief synopses of the positions that will be open for the upcoming election in February 2015 and posting them on the website.

Organizations:**NQA:** Kathy Harris

No Report

Arizona Quilters Hall of Fame: Cathy Dargel

Cathy reported that three quilters were nominated this year: Laraine Daly-Jones, Museum Collections Manager, Arizona Historical Society, Tucson; Gina Perkes, Payson and Goldie Richmond, deceased. The Shop of the Year is Quilting Sisters of Payson. Diane Bach and Cathy Dehn, both TQG members, will be honored as Friends of the Year and Hummingbird Stitchers Quilt Guild, Sierra Vista, will be honored as the Organizational Friend of the Year. The luncheon will be September 28, 2014 at the Doubletree, Tucson.

Cathy reported that as an organizational donor, Tucson Quilters Guild receives two tickets to the luncheon. The Guild needs to determine who will use these tickets.

Also, the Hall of Fame is planning an online small quilt auction in October. Cathy showed a quilt top she will be donating. Quilts need to have a perimeter measurement of 120" or less. Joan Swanson has donation forms available and stated that quilts must be turned in by September 1 to be included in the auction.

Quilt for a Cause: Evelyn George

Evelyn stated that the new board is going strong. The next auction will be in October 2016 and QFaC is accepting quilts beginning September 1, 2014. Quilts must be new. No quilt tops are accepted. Theme quilts and quilts with bright colors and eye appeal sell best. There will be ongoing fundraising events in addition to the 2016 auction.

Pattern of the Month: Evelyn George

This month's pattern is Fly Away Four Patch – a scrap saver's block. Evelyn displayed the block and the supplement that is included in this month's newsletter giving multiple ideas for the use of Fly Away Four Patch.

Public Records Keeper: Kathy Harris

Kathy reported she has received information from Mary Meserve and reminded all that she needs to receive information about charitable donations given in the name of Tucson Quilters Guild. This record shows the efforts of the Guild and provides information relevant to the Guild's charitable organization non-profit status with the IRS.

Quilt-a-thon: Paula Zidel

The Quilt-a-thon is next week and preparations are proceeding according to schedule. Paula stated she needs to be at the church hall by 2:30 Tuesday afternoon due to the custodian schedule. Someone must be in the building at all times and she will be going to the storeroom to transport supplies to the hall. She asked for assistance.

Quilting for Others: Mary Bazzano

Odie Mae Elliott's daughter-in-law is donating Odie's fabric and as the house will be put up for sale this weekend, Mary will make arrangements to bring the fabric to the storeroom.

Raffle Quilts: Karen Fisher/Terry Gallegos

Mary Meserve has the 2015 quilt and will be sending it to Quilter's Market for display. Mary is awaiting an estimate for printing the pattern from Alphagraphics. Colleen has a supply of plastic bags for packaging the pattern which will be available for sale at the 2015 Quilt Fiesta!

The blocks for the 2016 raffle quilt are due back this month. Colleen is accepting them. They can be turned in to her at the Quilt-a-thon or sent to Terry Gallegos.

Website: Meg Silvern

Meg noted that there is a fake Reilly Zoda FaceBook page and reminded all to not "friend" it. Several minor changes to the website were requested and Meg will take care of them.

OLD BUSINESS:**Business Meeting dates:**

After discussion, Kathy Harris motioned that the Board continue to hold business meetings on first Wednesday mornings. Cathy Dargel seconded. Motion passed.

While everyone is sensitive to the challenges presented in any of the meeting dates suggested over the past several months, some suggestions followed.

- Revisit the bylaws regarding the three unexcused absences applying to all officers. Possibly have it apply to only the executive officers defined as president, vice president, secretary and treasurer.
- Every director and committee chair write down any and everything s/he could use help with. Make these tasks available to both the night and day membership to encourage involvement without a meeting attendance requirement.
- Waive the membership fee for those serving as directors for the duration of their terms.

The subject of business meeting days and times has been discussed frequently. Now that a vote has been taken, President Reilly Zoda requested that it not be revisited for at least one year.

NEW BUSINESS:**Quilt Documentation Table:**

Reilly reported that Sue Franklin asked if she might have a perimeter table at the September and October general meetings to encourage and help people to get their quilts documented. Cathy Dargel offered to share the Hall of Fame table with the Quilt Documentation Group at the September Guild meeting.

Mary Meserve motioned that the documentation committee may have a perimeter table at the October meetings provided there is room. Cathy Dargel seconded. Motion passed.

Jenifer Adams:

Jenifer Adams, who lost her apartment to fire, is now in a new apartment. It was determined to have a "Fat Quarter Shower" (fabric and/or quilting equipment) for Jennifer to help her begin to resupply her quilting needs. Mary Bazzano will provide two quilts from Quilting for Others for Jennifer. Cathy Dargel will write an article for the newsletter announcing the shower.

September Business Meeting:

None of the executive officers will be available for the regularly scheduled Wednesday business meeting. It was determined that the business meeting will be held at 6:00 p.m. on Tuesday, September 9th prior to the general meeting.

A suggestion was made that the bylaw requirement of a business meeting every month might be another area where a bylaw change would be appropriate.

Future Plans for TQG:

Cathy Dargel began a discussion commenting that there are many areas the Guild needs to look at. The IRS wants charitable organizations to have a five-year plan. Technology has changed operations and needs. Some of what TQG does may be anachronistic. How many speakers and workshops do we want? Are online courses the cause of fewer workshop registrations? What is the best use of the Library and how can resources be most readily accessed? Do we need meetings in all twelve months? These are a few of the thoughts presented.

Mary Bazzano motioned that we establish an ad hoc committee for long range planning with a minimum of five and a maximum of ten members. Kathy Harris seconded. Motion passed.

The consensus is that all members of this committee should not be from the existing board. Volunteers, thus far, are: Cathy Dargel, Reilly Zoda and Kathy Harris.

There being no further business, a motion to adjourn was made by Marie Morris. The meeting adjourned at 10:46 a.m.

Ruth Martin
Acting Secretary

12:09 PM
08/05/14
Accrual Basis

Tucson Quilters Guild, Inc.
Balance Sheet
As of August 5, 2014

	Aug 5, 14
ASSETS	
Current Assets	
Checking/Savings	
1100 · CURRENT ASSETS	
1100.1 · Checking Account	21,821.99
1100.2 · Savings Account - 008685613813	40,244.79
1100.3 · Petty Cash	100.00
1100.4 · Checking 2 Cr CD	25.00
Total 1100 · CURRENT ASSETS	62,191.78
Total Checking/Savings	62,191.78
Other Current Assets	
1200 · INVESTMENTS	
1200.1 · State Farm Restricted B F 845	30,233.89
1200.2 · S.Farm Unrestricted B F 849	106,154.04
Total 1200 · INVESTMENTS	136,387.93
Total Other Current Assets	136,387.93
Total Current Assets	198,579.71
Fixed Assets	
1300 · EQUIPMENT	
1300.1 · Accumulated Depreciation	-9,177.47
1300 · EQUIPMENT - Other	9,177.47
Total 1300 · EQUIPMENT	0.00
Total Fixed Assets	0.00
TOTAL ASSETS	198,579.71
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	17.10
3900 · Fund Balance	217,122.31
Net Income	-18,559.70
Total Equity	198,579.71
TOTAL LIABILITIES & EQUITY	198,579.71

6:56 PM
08/04/14
Accrual Basis

Tucson Quilters Guild, Inc.
P&L Summary Report
March 1 through August 4, 2014

	Mar 1 - Aug 4, 14
Ordinary Income/Expense	
Income	
4000 · ADMINISTRATIVE INCOME	
4000.1 · Bank Interest	4.00
4000.2 · Newsletter Ads	545.00
Total 4000 · ADMINISTRATIVE INCOME	549.00
4001 · MEMBERSHIP	14,857.05
4002 · CHARITABLE COLLECTIONS	475.00
4003 · SALES	1,175.20
4004 · WORKSHOP INCOME	9,262.00
Total Income	26,318.25
Expense	
6000 · ADMINISTRATIVE	
6000.1 · Bank Service Fees	0.00
6000.2 · Office Supplies	430.77
6000.3 · Guild Memberships	45.00
6000.4 · Professional Fees	625.00
6000.6 · Insurance	1,613.00
Total 6000 · ADMINISTRATIVE	2,713.77
6001 · GUILD ACTIVITIES	
6001.1 · Bears	93.51
6001.6 · Quilting For Others	191.88
6001.7 · Quilt-A-Thon	431.29
6001.8 · POM	48.65
Total 6001 · GUILD ACTIVITIES	765.33
6002 · HALL RENTAL	
6002.1 · Business Meeting	310.00
6002.2 · General Meetings	3,775.00
6002.3 · Library	425.00
6002.4 · Workshops	3,015.00
Total 6002 · HALL RENTAL	7,525.00
6003 · DONATIONS	1,475.00
6004 · PROGRAMS	
6004.1 · Meals	585.91
6004.2 · Speaker Fees	9,775.00
6004.3 · Travel	3,299.21
6004.4 · Supplies	183.17
Total 6004 · PROGRAMS	13,843.29
6005 · PROMOTIONAL ACTIVITIES	
6005.1 · Merchandise	582.28
6005.2 · Newsletter	310.69
Total 6005 · PROMOTIONAL ACTIVITIES	892.97
Total Expense	27,215.36
Net Ordinary Income	-897.11
Other Income/Expense	
Other Income	
7000 · FINANCIAL INCOME	
7000.1 · Dividend & Interest Income	1,172.67
Total 7000 · FINANCIAL INCOME	1,172.67
7010 · QUILT SHOW INCOME	
7010.2 · Program Ads	150.00
7010.4 · Raffle Tickets	426.00
7010.5 · Retail Sales	121.00
7010.7 · Vendors	155.00
Total 7010 · QUILT SHOW INCOME	852.00

6:56 PM
08/04/14
Accrual Basis

Tucson Quilters Guild, Inc.
P&L Summary Report
March 1 through August 4, 2014

	Mar 1 - Aug 4, 14
Total Other Income	2,024.67
Other Expense	
8010 · QUILT SHOW EXPENSES	
8010.3 · Operations	7,026.00
8010.4 · Programs	
8010.41 · Judging	415.00
Total 8010.4 · Programs	415.00
8010.5 · Publicity	207.95
8010.6 · Raffle Quilt	1,167.09
Total 8010 · QUILT SHOW EXPENSES	8,816.04
Total Other Expense	8,816.04
Net Other Income	-6,791.37
Net Income	-7,688.48