

Tucson Quilters' Guild  
Business Meeting  
November 6, 2013

Meeting called to order by Reilly Zoda at 9:30 a.m.

- 12 Board members present.
- 9 Committee Chairs present.
- 0 Visitors.
- 3 Members.

**Attendees:** Joline Albaugh, Esther Ames, Kathy Barton, Mary Bazzano, Jean Biddick, Mary Blount, Cathy Dargel, Sally Dickinson, Evelyn George, Kathy Harris, Dave Kuskulis, Marie Luongo, Ruth Martin, Christine McCollum, Mary Meserve, Marie Morris, Joey Nakagawa, Donata Pfisterer, Meg Silvern, Joan Swanson, Shari Thompson, Reilly Zoda.

**Members:** Connie German, Janet Rupp, Alice Wilder.

**Visitors:**

**Secretary:** Joline Albaugh distributed the minutes by email on October 28, 2013. A motion to approve the minutes was made by Mary Meserve and seconded by Marie Morris. Motion passed.

<b>Treasurer:</b> Cathy Dargel		November 4, 2013
Checking Acct.		\$23,229.98
Checking Acct. 2	Credit Card Acct.	25.00
Savings Acct.		90226.35
Petty Cash		200.00
State Farm Bond	Unrestricted Fund	34618.49
State Farm CD # 851		8076.59
State Farm CD 1332		8073.96
State Farm CD 1465		7564.41
S.F. Money Market		541.17
S.F. Restricted Bond	Endowment Fund	28755.54
<i>Total Current Assets</i>		<hr/> \$201311.49
Fixed Assets		
Accumulated Depreciation		(9,177.00)
Equipment-Fixed Assets		9,177.47
<i>Total Fixed Assets</i>		<hr/> .47
<b>Total Assets</b>		<hr/> \$201,311.96

Cathy reported the IRS still has not responded about our tax extension. The most likely reason being because of backlog due to the government shutdown. Our penalties for late filing will continue to accrue. The tax

preparer said it could be next March before IRS works through it's backlog.

There continues to be a problem with checks with our bank. A Canadian Guild member had made mistake on her dating of her check, also, there were international funds involved. So Cathy asks that everyone be very careful about checking the checks before we accept them.

The Guild's laptop that the Treasurer uses froze up. Cathy has tried several actions to get it going but as of this morning the laptop still was not responding. She will be late getting the checks out because of this problem. She also will seek more help with the computer.

Cathy also said that Lita Doeskin will not be running in the 2014 election for Treasurer as she had taken another job.

A motion to approve the Treasurer's Report was made by Ruth Martin and seconded by Christine McCollum. Motion passed.

**Vice President/By-Laws:** Sally Dickinson

- Sally reported that the new By-Laws were approved by the members during the October general meetings. Joline, as secretary signed the copy of the new By-Laws. Sally will give them to Meg to put them on our website.

**Endowment/Donations:** Marie Morris

- No report.

**Quilt Show:** Jean Biddick/Dave Kuskulis

- Jean reported that everything is going smoothly with the Quilt Show. 180 members will show 314 quilts, which 217 of them will be judged.
- Susie Weaver will give a demo during the November meetings about the proper way to turn in quilts for the show.
- There are fewer vendors signing up for the Show. Typically there are 54 vendors; currently we have 49 paid vendors. Donata did visit the vendors who were showing at the 2013 Houston Quilt Show and ask them about coming to our show. Donata said even though the deadline has now passed for vendor applications she still would accept them for a little bit longer.

- Jean also wants the board to be aware that in coming years there maybe conflicting dates with other national quilt shows. It was noted during the discussion that attendance seems to be down at quilt shows.
- Joan Swanson said she received a signed policy from Show Stoppers and she will turn it over to Jean shortly.

**Membership:** Mary Meserve

- The Guild has 566 members which includes 81 new members for the year.
- The New Member Challenge will be voted on during the November General meetings.
- Mary reported that during the October general meetings she had 17 paying guests. A typical month is about 2 paying guests. Reilly said she would mention about paying guest's fees at every meeting.

**Programs:** Kathy Barton/Mary Blount

- Kathy reported that she and Mary have settled on their teacher list for 2015. She said they did hire Don Linn for 2015 but probably will cancel his contract, as it looks like he is looking to retire.
- Kathy tried to talk to the new manager at Windmill Suites concerning room rates for the upcoming year, but he did not want to meet with her. She is expecting at least a 15% increase of the room rates. She will use the hotel for the remaining teachers on their watch, but the new Program Chairs may want another hotel which would be convenient for them.

**Members-at-large:** Kathy Harris/Esther Ames

- No report.

**Bears:** Christine McCollum

- Bears are just fine.

**Bees:** Ruth Martin

- Ruth said she had a computer crash and her last backup did not work so she will need to start all over again on her Bee findings.

**Pattern of the Month:** Evelyn George

- The Pattern of the Month is “Crafty Pincushions”. Evelyn showed an example of one she made from a napkin ring. She will have several to show during the general meetings.

**Corresponding Secretary:** Mary Meserve

- No Report.

**Education:** Rachel Roberts

- Reilly reported that Rachel went to Green Fields Country Day School last week. She had a project where she supplied each student with a white block to commemorate an historical event for a history project. After the students turn the blocks in she will sew them into a quilt. Rachel used her own supplies because she was unable to get into the storage room before she went to the school. She reported that it went great. The teacher said he would contact for us for future projects.

**Guild Pins:** Joan Swanson/Colleen Babcock

- Joan said they would be selling pins at the Quilt Show. She and Colleen still have not made a decision about ordering the new pins, but will after the Quilt Show. It was decided after a brief conversation that we can change our logo for a new pin without buying new Guild stationary.

**Finance Committee:** Marie Morris

- Marie reported that the finance committee did meet last month. Those present were Marie Morris, Sally Dickinson and Cathy Dargel. Marie and Sally did meet later with the State Farm representative, Tracy Mitchel, to review all of the Guild investment accounts.
- The Guild's current bond investments:

<b>Restricted 845</b>		<b>Unrestricted 849</b>	
Current Balance	\$28,755.54	Current Balance	\$34,618.49
Opening Balance	26,522.93	Opening Balance	31,000.00
Current Profit	2,232.61	Current Profit	3,618.49

The State Farm accounts were funded on October 8, 2009. The above current balances were accurate as of October 23, 2013.

The bonds lost value in the first and second quarter of 2013 but not in third quarter. Over their life the bonds have made money.  
The finance committee recommended that the Guild keep the bond investments.

The committee also recommended that we remove \$50,000 from our savings, which currently has over \$90,000 and put it in the Unrestricted 849 bond. This will give the Guild \$100,000 in bonds and the front end load will be 2%, which is \$1,000. The current money market account should be used to offset part of the front end load. The money market account is approximately 541 dollars.

As the CD's mature they should be moved into the Unrestricted Bond 849 account. They also reported that Terry Mitchell said if we wanted to be a little more aggressive we could put \$10,000 into a Standards & Poors mutual fund. The finance committee does not currently recommend that, but is willing to consider it if the board would prefer to do that.

With a front end load fee for investments there are no other fees during the life of the investment. Other investments ask for no upfront fees, which allows for more money to grow but fees are collected during the lifetime of the investment. The board after a discussion decided to have several other investment counselors give a presentation to the board about other investments before a decision is made. Cathy Dargel arranged for a representative from Merrill Lynch to meet with us during the December business meeting. We will let him give us the presentation before our meeting.

Other representatives will also be invited to speak. It is hoped that a resolution will be reached before a new board convenes in March of 2014.

**Historian:** Cathy Dargel

- No report.

**Holiday Blocks:** Shari Thompson

- Shari had an article in the November Newsletter and will speak at the November general meetings.

**Hospitality:** Christine McCollum/Marie Luongo

- The Food Bank raffle quilt sales have already tripled from last year's.
- Joline was the only person who volunteered to help with the Holiday Party.

**Library:** Donata Pfisterer /Kathryn Wald

- Donata reported that the library will be closed during December.
- She has not decided yet about the library status for January.

**Newsletter:** Joey Nakagawa

- Joey reported that the due date for November articles is November 18, 2013. There was a problem with the links inside the newsletter, so they will be removed. Joey will add page numbers to future issues of the newsletters.

**Nominations:**

- Two members have volunteered to run for Program Directors. There are possibilities for Members-at-large. Because of Lita's not being able to run for Treasurer, Christine has to find a qualified person for that position. Christine is a little discouraged about how little the Guild members are responding to helping out on the board.

**Organizations:**

- NQA- Kathy Harris

No report.

- AZ Quilters' Hall of Fame- Colleen Babcock

Cathy Dargel asked for a board member to write a check request to pay our Friendship fee to the Hall of Fame. The money was allocated in the budget. Kathy Barton said she would write the request. Cathy also said she was given 10 big boxes of jelly roll fabric from the Hall of Fame that she would like to give to the Guild. The fabric should be used in a capacity that would help domestic violence victims. Mary Bazzano agreed to take the fabric.

- Quilt for a Cause –Evelyn George reported that the new board is doing fine and is working on plans for the future. The bus trip to the AQS show in February is already half filled. They predict it will fill up fast. Quilt for a Cause will make \$50 from each ticket sold.

**Public Record Keeper:** Joan Swanson

- Joan has not received any reports this month.

**Quilt-a-thon:** Open

- No Report.

**Quilting for Others:** Mary Bazzano

- Mary reported that this year she has received plenty of quilts and also has had lots of tops quilted. She will be able to give The Candlelighters 210 stockings and pillow cases for their holiday party.
- Reilly also has given quilts to two women who had a house fire. The quilts were deeply appreciated.

**Raffle Quilts:** Karen Fisher

- 2014 – The quilt is being shown around town.
- 2015- Karen Fisher said that most of the members who took blocks home have returned them to her.
- 2016- One design has been turned in for 2016. If there are no more entries, the Guild will go with that design.

**Website:** Meg Silvern

- No Report.

**Old Business:**

- Marie Morris wanted to thank the Guild and Cactus Quilt Shop for the fabric donations this year. Her church group made 30 quilts for the Marshall Home for Men. Her group will give the men the quilts on Veteran's Day, November 11, during a potluck.

**New Business:**

- Kathy Harris wanted to remind everyone about the Shop Hop happening November 9 through the 16<sup>th</sup>. The shops will be opened for a few hours on Sunday during the Hop.
- Mary Blount said that Brian Williams did a piece on TV about the Quilts of Valor. The organization is receiving about 200 quilts a month. Anyone can make a quilt and download a label from the website.
- Mary Meserve has the bookmarks. She also asked for 2 black drapes for hanging the New Members' Quilts during the November general meeting. She needs room for 7 quilts.

- It was agreed that the January 2014 Business meeting would be on Thursday, January 2 at 9:30. Cathy Dargel checked with the church administration and it was approved.

There being no further business, a motion to adjourn was made by Marie Morris.

Meeting Adjourned at: 11:01 a.m.

Respectfully submitted,

Joline Albaugh

Secretary