

Tucson Quilters' Guild
Business Meeting
March 6, 2013

Meeting called to order by Reilly Zoda at 9:29 a.m.

- ♦ 10 Board members present.
- ♦ 11 Committee Chairs present.

Attendees: Joline Albaugh, Mary Bazzano, Mary Blount, Colleen Babcock, Jean Biddick, Cathy Dargel, Sally Dickinson, Evelyn George, Kathy Harris, Kay Hendricks, Marie Luongo, Dave Kuskulis, Ruth Martin, Christine McCollum, Mary Meserve, Marie Morris, Donata Pfisterer, Meg Silvern, Gayle Strack, Joan Swanson, Mary Syer, Shari Thompson, Kathryn Wald, Alice Wilder, Reilly Zoda.

Secretary: Joline Albaugh distributed the minutes by email on March 1, 2013. A motion to approve the minutes was made by Marie Morris and seconded by Mary Blount. Motion passed.

Treasurer: Cathy Dargel		March 5, 2013
Checking Acct.		\$4,532.14
Checking Acct. 2	Credit Card Acct.	25.00
Savings Acct.		102190.33
Petty Cash		200.00
State Farm Bond	Unrestricted Fund	35798.61
State Farm CD #1		8073.79
State Farm CD #2		8070.13
State Farm CD #3		7560.82
S.F. Money Market		540.09
S.F. Restricted Bond	Endowment Fund	29735.77
<i>Total Current Assets</i>		<u>\$196,726.88</u>
Fixed Assets		
Accumulated Depreciation		(8,759.00)
Equipment-Fixed Assets		<u>9,177.47</u>
<i>Total Fixed Assets</i>		<u>418.47</u>
Total Assets		<u>\$197,145.15</u>

Cathy asked that all money collected be turned over to the Treasurer for deposit into the Guild account as soon as possible. A cash/check receipt form must be filled out and turned in with the money. A receipt will be issued by the Treasurer upon receipt of the money. The Guild member should keep a copy of these records; while the Treasurer certainly does, she cannot provide copies for the members' records. The check/cash receipt form is available from the Guild's website. Cathy will not supply this form.

Cathy also asked that all check request forms be obtain from the website and not from herself. This form must be signed by the appropriate committee chair and accompanied by any receipts or invoices. No Guild member is allowed to charge any expense in the Guild's name. The member needs to pay the bill and ask for reimbursement. If the amount of the item is too large for a member to bear, then the member needs to obtain a bid proposal, submit it with the appropriate paperwork and signatures to the Treasurer. The Treasurer will cut the check and the member can take it to the business to place the order or pick up the item. This procedure also includes copies.

Cathy also asked that any check issued by the Treasurer should be cashed or deposited as soon as possible. She reported that at the business meeting on April 3, 2002 a motion was made and approved to charge the member or person the fee of \$25.00 whenever a stop payment was required on an outstanding or lost check.

Cathy explained these procedures to those in attendance at the March 1, 2013 Quilt Show meeting.

A motion to approve the Treasurer's Report was made by Colleen Babcock and seconded by Sally Dickinson. Motion passed.

Vice President/By-Laws: Sally Dickinson

- ♦ No Report.

Endowment/Donations: Marie Morris

- ♦ No Report.

Quilt Show: Jean Biddick/Dave Kuskulis

- ♦ The Quilt show committee held their first meeting on Friday, March 1, 2013. Jean reported that the recipient of the proceeds from the 2014 Small Quilt Auction has not been announced. The show packets have had some small changes in the categories. Non-judged quilts will no longer have to be categorized. The committee is asking for recommendations for the Featured Quilters for the 2014 show. There still are openings for the Hostess and Sign committee chairs.

Membership: Mary Meserve

- ♦ Mary reported that there were 33 new members.

Programs: Kathy Barton/Mary Blount

- ♦ Mary reported that there were openings in the Pat Sloan workshops.
- ♦ She also reported that the Hexie workshop in April has had some more sign ups, but that the design workshop has only 2 students.

Members-at-large: Kathy Harris/Esther Ames

- ♦ No report.

Bears: Open

- ♦ No Report.

Bees: Ruth Martin

- ♦ No Report.

Pattern of the Month: Evelyn George

- ♦ Evelyn George reported that a member asked about the Curious Kitten block, so she decided to use that as the Pattern of the Month.

Corresponding Secretary: Mary Meserve

- ♦ Mary sent out three cards, one to the family of Poagie Murray, one to Pam Ashbaugh and to the family of Brooke Miller.

Education: Open

- ♦ No Report.

Guild Pins: Joan Swanson/Colleen Babcock

- ♦ No Report.

Finance Committee: Marie Morris

- ♦ No Report.

Historian: Cathy Dargel

- ♦ President Reilly Zoda stated in her newsletter column that we will be rediscovering some TQG history this year. Cathy will provide tidbits of history directly to Reilly for possible quiz-type games or challenges in the newsletter. Her first tidbit stumped the current Board: Who was the first male to serve as a Quilt Show co-chair?

Holiday Blocks: Shari Thompson

- ♦ Shari will have an article in each newsletter about participating in the Holiday Block exchange.

Hospitality: Christine McCollum/Marie Luongo

- ♦ No Report.

Library: Donata Pfisterer /Kathryn Wald

- ♦ There will be a sale of donated books during the May meetings. The books will be offered at a greater discount than normal. June Doty handles the used books sales. Last year the sales generated a thousand dollars.

Newsletter: Margaret Newman

- ♦ Mary Meserve reported that the due date for April articles is March 20, 2013.

Organizations:

- ♦ NQA- Kathy Harris

No Report.

- ♦ AZ Quilters' Hall of Fame- Colleen Babcock

Colleen reported that the AZ Quilter's Hall of Fame will accept nominations for inductees into the Hall of Fame and Shop of the Year.

- ♦ Quilt for a Cause –Evelyn George

Evelyn reported that the March 2 auction was a big success. The live auction generated \$21,000 from the sale of 31 quilts. The silent auction was also a success but the money has not been totaled as of the meeting time. The majority of quilts donated for the auction were from the Guild members.

Public Record Keeper: Joan Swanson

- ♦ Cathy reported that the IRS wanted copies of all of prior years' (March 1, 2012 to February, 2013) newsletters. Joan reported that there will be separate section of the public web site to show our records of charity activities. Joan also asked all Guild members to keep detailed information of all charity activities and to pass the information on to her.

Quilt-a-thon: Colleen Babcock

- ♦ Colleen stated that the recipients for the 2013 Quilt-a-Thon quilts have been selected. They are the Erik Hite Foundation and the Sister Jose Women's Shelter. She inquired about how many quilts they could use. The Quilt-a-Thon is on August 13 and 14.

Quilting for Others: Mary Bazzano

- ♦ Mary sent an automated email to the Guild members asking for help with the quilting of finished quilt tops. She kept a record of the members who took the quilt tops. The vast majority of small and medium quilts were passed out, and it is hoped that they will be completed by June. There are 14 large quilts left to be quilted. Donata suggested that some of the quilt stores selling longarms might take some of the tops for student practice.

Raffle Quilts: Karen Fisher

- ♦ 2014 – The quilt is being quilted.
- ♦ 2015- Evelyn George's pattern won the vote taken at the Holiday Teas. Karen Fisher volunteered to chair the 2015 Raffle committee.
- ♦ 2016- Reilly will make an announcement at the general meetings that we are looking for designs for the 2016 quilt.

Website: Meg Silvern

- ♦ Meg reported that the new password, which will be needed after March 30th does not have a space in it.

Old Business:

- ♦ No Report.

New Business:

- ♦ Gayle Strack and Mary Syer, who were representing the Robson Ranch Material Girls, asked to sell raffle tickets for a quilt at the cost of \$1 each, 6 for \$5, 12 for \$10 and 25 for \$20. They only plan to sell tickets during the March morning meeting. The proceeds go toward the purchase of fabric and supplies to make charity and comfort quilts. Jean Biddick made a motion to allow the sale of tickets and Marie Morris seconded. Motion passed.
- ♦ Sally Dickinson reported that in the past two years of the Small Quilt Auction the expenses were borne under the budget of the Quilt Show. The first year's expenses were \$600, the second year's expenses were about \$200. She anticipates that future expenses will be minimal as the previous expenses were for non-recurring materials.

Now that the Guild accepts credit card payments at the Fiesta, the question arose regarding monies reported. Are the amounts given before or after the credit card fees are removed? The monies received from the credit cards come after the fees are taken by the credit card companies.

- ♦ Sally asked the Board if the Board wants to continue to pay for the auction's expenses or have the expenses deducted from the money given to the recipients. If the Board wanted to pay for the expense should the money be taken from the Quilt Show budget or should there be a different line in the budget?
- ♦ Marie Morris moved that the Small Quilt Auction (SMA) expenses be paid by the Guild. Kathryn Wald amended the motion to take the SQA expenses from the Quilt Show budget and move them to the Endowment budget. The Board allotted \$199 into the budget for this expense. Ruth Martin seconded the motion. Motion passed.

There being no further business, a motion to adjourn was made by Marie Morris and seconded by Cathy Dargel.

Meeting Adjourned at: 10:35 a.m.

Respectfully submitted,

Joline Albaugh,
Secretary

