

Tucson Quilters' Guild  
Business Meeting  
February 6, 2013

Meeting called to order by Mary Meserve at 9:31 a.m.

- ♦ 10 Board members present.
- ♦ 7 Committee Chairs present.

**Attendees:** Joline Albaugh, Pat Amber, Esther Ames, Kathy Barton, Mary Bazzano, Colleen Babcock, Jean Biddick, Cathy Dargel, Sally Dickinson, Evelyn George, Connie German, Kay Hendricks, Karen Laird, Marie Luongo, Ruth Martin, Christine McCollum, Mary McLaughlin, Mary Meserve, Meg Silvern, Joan Swanson, Alice Wilder, Kathy Zimmer, Reilly Zoda.

**Secretary:** Joline Albaugh distributed the minutes by email on January 24, 2013. A motion to approve the minutes was made by Reilly Zoda and seconded by Ruth Martin. Motion passed.

<b>Treasurer:</b> Cathy Dargel		February 6, 2013
Checking Acct.		\$24,656.79
Checking Acct. 2	Credit Card Acct.	25.00
Savings Acct.		110183.62
Petty Cash		200.00
State Farm Bond	Unrestricted Fund	35798.61
State Farm CD #1		8071.96
State Farm CD #2		8071.96
State Farm CD #3		7560.82
S.F. Money Market		539.55
S.F. Restricted Bond	Endowment Fund	29735.77
<i>Total Current Assets</i>		<u>\$224,844.48</u>
Fixed Assets		
Accumulated Depreciation		(8,759.00)
Equipment-Fixed Assets		<u>9,177.47</u>
<i>Total Fixed Assets</i>		<u>418.47</u>
<b>Total Assets</b>		<u>\$225,262.95</u>

Cathy reminded all committees submitting checks that the bank will no longer honor the 2012 dates.

She stated that the budget proposed at the meeting on January 28 needs approval by the Board before it is presented to the Guild members during the February general meetings.

Cathy asked for volunteers to renegotiate the rental agreement with the Church for the use of their rooms. Reilly Zoda, Kathy Barton and Sally Dickinson volunteered to represent the Guild during the negotiations.

The IRS contacted President Mary Meserve last month and we have been chosen at random for a tax audit. We were unable to resolve all questions by January 22, so the IRS provided us a 30 day extension to February 21.

Joan Swanson, former Treasurer, has been assisting Cathy in getting all the documents the IRS wants. Tax preparer from this past year's taxes, Guild member Fran Needham, is helping the Guild at no cost, at least for the "first round". Cathy will keep the Board apprised of the status. The audit is expected to take 6 months.

Fran said that the IRS could also audit us for other years. Cathy said it was difficult to document the charity work that allows the Guild to keep our non-profit status with the IRS. She asked that a record be kept showing every activity and each donation we make to help the community.

As our records must be complete and correct in our filings. Cathy will not accept any incomplete forms or forms with errors. This must be the standard from now on. She asked for the Board's cooperation and support.

Cathy also informed AlphaGraphics and Allegra Printing that no Guild member is allowed to charge copies on our open account. She said that any large print job, will require a bid and a check request form. After a check is made out, then the printing job can be released. Small orders can be paid by the Guild member needing the job and then they can submit a check request and receipt for reimbursement. The print shops are to let Cathy know of any member who does not follow the current rule.

A motion to approve the Treasurer's Report was made by Sally Dickinson and seconded by Ruth Martin. Motion passed.

**Vice President/By-Laws:** Kathy Harris

♦ No Report

**Endowment/Donations:** Sally Dickinson

- ♦ Sally reported that the Guild made \$4,000 at the Small Quilt Auction. The money will be presented to Jeanne Coleman, Quilt For A Cause, at the February meetings. All but one quilt sold. The remaining quilt will be given to the Bears.
- ♦ Sally asked if the Board would permit the Arizona Quilt Study Group (the recipient's of last year's endowment) a free ad in our upcoming newsletter to advertise for their weekend seminar in March. Evelyn George made a motion to approve the ad, Joline Albaugh seconded. Motion passed. The seminar will be held at the Historical Society Museum. The charge is \$60 if prepaid and \$70 if paying at the door.

**Quilt Show:** Jean Biddick/Kathy Zimmer

- ♦ Jean had one complaint about the DVD. It was decided not to address the complaint. Joe Cunningham is the featured speaker for the 2014 Quilt Show. Jean said that even with a 24% reduction in attendance, that the Show's estimated income was \$112,000. Last year's budget allowed for \$109,000 income. Also, the expenses were only \$63,000 and the budget had allowed for \$75,000 in expenses.

**Membership:** Reilly Zoda

- ♦ A total of 90 people signed up for renewal and new memberships at the Quilt Show. 39 were new members.

**Programs:** Kathy Barton/Mary Blount

- ♦ Mickey DePre's workshops have few sign ups. Mickey's contract was not canceled. Kathy is going to ask the quilt stores in town, to see if they will allow her to send a notice to their customers about Mickey's workshops.

**Members-at-large:** Marie Morris/Esther Ames

- ♦ No report.

**Bears:** Margaret Newman

- ♦ President Meserve reported that Margaret would like someone else to take over the bears.

**Bees:** Ruth Martin

- ♦ No Report.

**Pattern of the Month:** Evelyn George

- ♦ In honor of Tucson's Rodeo Month Evelyn is revisiting the ever popular Cowboy Boot as the Pattern of the Month. She said she is seeking ideas to offset any of her copy expenses. She expects to have fewer copies made this year.
- ♦ Evelyn will stay on the Pattern of the Month committee.

**Corresponding Secretary:** Laurie Mullins

- ♦ No Report. Laurie will stay on as the Corresponding Secretary.

**Education:** Ruth Martin

- ♦ Ruth will not be staying on in Education. She said that last year was very busy due to the Arizona Centennial celebrations, and normally the job would not be that busy. She was grateful to the Guild members who helped her all of last year.

**Guild Pins:** Joan Swanson/Colleen Babcock

- ♦ There are 99 pins with the current design left to sell. Colleen said they will ask for a volunteer who would help redesign the pin or possibly a contest within the Guild for a new design. Joan and Colleen will stay on the committee.

**Finance Committee:** Marie Morris

- ♦ No report. It is expected that Marie will stay on as the head of the Finance Committee.

**Historian:** Cathy Dargel

- ♦ No Report. Cathy will stay on the committee.

**Holiday Blocks:** Shari Thompson

- ♦ It is expected that Shari will stay on with the Holiday Blocks.

**Hospitality:** Christine McCollum/Marie Luongo

- ♦ Christine and Marie will stay on the Hospitality Committee.

**Library:** Donata Pfisterer /Kathryn Wald

- ♦ It is expected that Donata and Kathryn will stay on the with Library.

**Newsletter:** Margaret Newman

- ♦ President Meserve reported that the due date for March articles is February 20, 2013.
- ♦ Margaret will stay on with the Newsletter.

**Nominations:**

- ♦ Nominations stand as stated last month.

**Organizations:**

- ♦ NQA- Kathy Harris

Kathy will stay on with the NQA.

- ♦ AZ Quilters' Hall of Fame- Colleen Babcock

Colleen reported that the AZ Quilter's Hall of Fame will accept inductees for nominations for the Hall of Fame and Shop of the Year beginning March 2013.

- ♦ Help Our Warriors (HOW)—Laurie Mullins

Mary Meserve reported that Laurie will be donating some heart pillows and quilts to the VA hospital from the Guild.

- ♦ Quilt for a Cause –Evelyn George

Evelyn reported that 278 gorgeous quilts were hung for preview in the halls by the South East entrance at Tucson Medical Center. Quilter's reception will be from 9 to 10 a.m. on March 2. The live auction will start at 10:00. The silent auction is in progress till March 2.

**Quilt-a-thon:** Colleen Babcock

- ♦ Colleen is lining up a charity to benefit from this coming Quilt-a-Thon.
- ♦ Colleen will stay on the committee.

### **Quilting for Others:** Mary Bazzano

- ♦ Mary reported that she has over 60 quilt tops (small and medium size) which need to be quilted. She believes that a concerted effort needs to be made to get these quilts completed. Kathy Harris said she would ask the machine quilters group if they could help out. Some of the tops could be enveloped and tied. Kathy Barton thought maybe Eagle Wings Quilting/AZ Vac and Sew might be willing to use some of the tops as practice pieces.
- ♦ Mary said the Guild has given away 104 quilts. She has 35 left in storage.

### **Raffle Quilts:** Karen Fisher

- ♦ 2014 – The quilt is complete.
- ♦ 2015- Evelyn George's pattern won the vote taken at the Holiday Teas. Karen Fisher volunteered to chair the 2015 Raffle committee.
- ♦ 2016- needs to be selected.

### **Website:** Meg Silvern

- ♦ Meg said that the new membership form will be uploaded onto the web page very shortly.
- ♦ She will stay on as the webmaster.

### **Old Business:**

- ♦ Jean reported that they will donate a quilt to the Erik Hite Foundation. Also it is possible they could use some quilts in their day care center.

### **New Business:**

- ♦ Kathy Harris said that the iron vendor from previous Quilt Shows has cancer. She has a card to send to him.
- ♦ Pat Amber asked to sell quilt raffle tickets at the next two month's meetings. The money raised will be donated to the Relay For Life, an American Cancer Society event. The tickets are \$1 for singles and \$5 for 6 tickets. Evelyn George made a motion to approve, Cathy Dargel seconded. Motion passed.

- ♦ Mary McLaughlin asked to sell quilt raffle tickets at the March, April, May and June meetings. The money raised will be used to buy sewing machines for HIV-positive village women in Mfuwe, Zambia. The women are isolated from their communities and are in need of income to support themselves. Jean Biddick made a motion to approve. Ruth Martin seconded. Motion passed.
- ♦ Karen Laird asked if the Green Valley Guild could sell quilt raffle tickets at the upcoming Tuesday night General Meeting. Joan Swanson made a motion to approve. Kathy Barton seconded. Motion passed.
- ♦ Mary Meserve appointed Joan Swanson to be our “Public Records” committee chair. This position will record all of the Guild's charity works in one place. The by-laws will be amended later to show this new position. The Guild's charity work records will be available in the unprotected page on our web site. The intent is to let the members, the public and tax officials be aware of the Guild's activities.

There being no further business, a motion to adjourn was made by Joan Swanson and seconded by Kathy Barton.

Meeting Adjourned at: 11:02 a.m.

Respectfully submitted,

Joline Albaugh,  
Secretary