

Tucson Quilters Guild Grant Application

Date of Application _____

Applicant Name: _____

Proposed Project Title: _____

Amount Requested: _____

Project Director: _____

Additional member(s), if applicable: _____

Mailing Address: _____

Email: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____

Please read carefully. Incomplete applications will not be considered for funding.

1. In your cover letter describe the purpose of the project, including the primary goals, anticipated results, and the impact on the public.
2. Describe the intended audience as well as other groups you believe will participate in or be influenced by the project.
3. List the chronological steps to be taken to complete the project. **NOTE: PROJECT MUST BE COMPLETED WITHIN ONE YEAR OF THE GRANT AWARD.**
4. List any outside funding you have in addition to the TQG proposed funding. If the funding is not yet approved by the other source, identify when a decision will be final.
5. Describe the project director's expertise with the methods to be used in the project. Include education, artistic/work background, bibliography of publications or exhibitions, and photographs of previous work, if appropriate. Include the expertise of other members of the group, if applicable.
6. If your project requires participation by another institution, organization or business enterprise, please attach a letter of commitment to the project, signed by the Director, owner, administrator, or other authorized person.
7. If you have received grant money from TQG in past years, list the year(s) and amount of grant monies received.

Note: If the grant request is approved, you are required to submit a final report to the Grants Director of TQG describing the completion of the project. Photographs, copies of publications and a report of the number of people who participated in or were influenced by your project should be included in your final report. This report is due within one year of the grant award. Failure to submit a final report will result in denial of any future grant requests.